

WEMM Inspection Report/Enforcement Case Process Checklist

Facility Name: A-Tec Recycling, Inc.

RCRA ID No.: IA0000109827

Section 1 Report Review		
Initials	Date	Activity (Database)
	02/19/2014	Inspection Date (RCRA Info & ICIS) 6
	04/22/2014	Report received by WEMM (ICIS) 7
	04/28/2014	Report transmitted by CO
		Report mailed to facility and State
		CMEL completed for violations noted on NOV (RCRA Info & ICIS) 14/16

Do you need additional Information? YES / NO (If No, go to Section 3)

Section 2 Information Gathering		
Initials	Date	Activity
		Information Request Letter mailed (RCRA Info & ICIS) 9
		Date response to the Information Request is due (RCRA Info)
		Response to Information Request Received (RCRA Info)

Section 3 Case Status Determination		
Initials	Date	Activity
		Date determined further action (LOC, LOW, Referral, SNC) (ICIS)

Is facility a SNC? YES / NO (If YES, go to Section 7.)
If inspection report can be closed with an informal action, continue to Section 4, 5, or 6, whichever is appropriate.

Section 4 Letter of Compliance		
Initials	Date	Activity
		Letter of Compliance mail/ed (RCRA Info & ICIS) 11/28

Section 5 Referral		
Initials	Date	Activity
		Date of referral to State (KS, NE, MO), DOJ, Superfund _____ (indicate who received referral)

Section 6 Letter of Warning		
Initials	Date	Activity
		Letter of Warning Letter mailed (RCRA Info & ICIS)
		Date response to the Information Request is due (RCRA Info)
		Response to Information Request Received (RCRA Info) 28

Section 7 Order Candidates		
Initials	Date	Activity
		Date SNC determination is made (RCRA Info & ICIS) 11
		Date met with Attorney and Inspector
		Date of the Penalty Panel
		Date Notice Letter to the State sent
		Complete Multimedia Database memo
		Complete Penalty Calculation Worksheet
		File Complaint (RCRA Info & ICIS) 20
		File CAFO (RCRA Info & ICIS) 20

RCRA



Citations on the Notice of Violation				
#	Federal/State Citation	Description	Date of Non-Compliance	Date of Compliance
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Correspondence (Telephone (T); E-Mail (E); Letter (L))		
Date	Type	Description

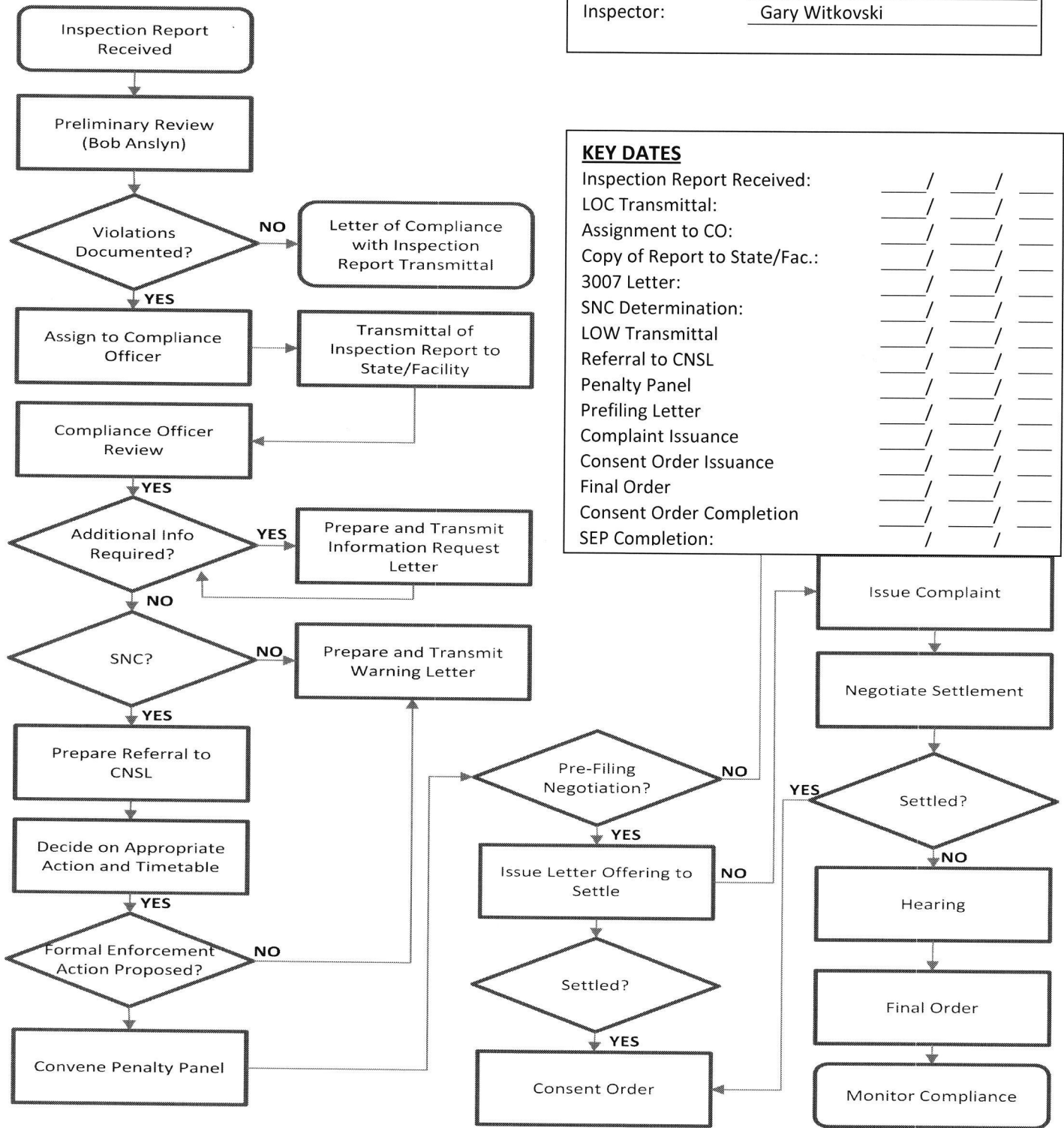
Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Monetary Settlement	
Penalty	Amount
Proposed	
Final Settlement	

Inspection Report/Enforcement Case Processing Checklist

Company Name:	A-Tec Rcycling, Inc.
RCRA ID #:	IA0000109827
Inspection Date:	02/19/2014
Inspector:	Gary Witkovski



KEY DATES

Inspection Report Received:	___/___/___
LOC Transmittal:	___/___/___
Assignment to CO:	___/___/___
Copy of Report to State/Fac.:	___/___/___
3007 Letter:	___/___/___
SNC Determination:	___/___/___
LOW Transmittal	___/___/___
Referral to CNSL	___/___/___
Penalty Panel	___/___/___
Prefiling Letter	___/___/___
Complaint Issuance	___/___/___
Consent Order Issuance	___/___/___
Final Order	___/___/___
Consent Order Completion	___/___/___
SEP Completion:	___/___/___

Citations on the Notice of Violation				
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8				
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10				
11				
12				
13				
14				
15				

Correspondence (Telephone (T); E-Mail (E); Letter (L))		
Date	Type	Description

Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
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Supplemental Environmental Project (SEPS)				
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Monetary Settlement	
Penalty	Amount
Proposed	
Final Settlement	